

Minutes  
July 27, 2012  
Capital Improvements Plan Committee

In attendance: Linda Murray, Joyce Davis, Bob Tougher, Jim Shildneck, Kathy Barnard, Director of Planning and Development Rob Houseman, Director of Finance Peter Chamberlin, Deputy Fire Chief Tom Zotti.

In the absence of Stacie Pope, Kathy Barnard called the meeting in the Town Hall Meeting Room to order at 8:00AM.

There was a brief discussion and some questions regarding the draft spreadsheet, dated 7/26/2012. Rob Houseman explained that this was the first draft and some corrections needed to be made and updates added to the spreadsheet.

Deputy Fire Chief Tom Zotti then submitted information and made a presentation for the Fire-Rescue Department and Public Safety Building 2013 to 2022 CIP.

Deputy Chief Zotti explained that some of the items presented go beyond this 10 year CIP, but are included to make the Committee aware of the Department's needs and plan accordingly. Some of the major changes this year include the replacement/renovation of the Public Safety Building, replacement of the fire boat in 2036 and increasing the annual contribution to the Fire Truck and Apparatus Replacement Capital Reserve Account from \$176,300 to \$208,000. This is being proposed since the current rate will not cover the cost of the replacement of the ladder truck in 2019. This annual increase will continue. He then explained the need for the replacement of other pieces of equipment.

Questions were asked regarding the use of some of the vehicles and whether they were back up vehicles or used as primary responding vehicles. As an example it was explained that Utility 1 goes to medical emergencies and forestry incidents. Utility 4 goes to accidents. The amount for Engine 2 remains unchanged since last year, but the cost could increase if a crew cab is considered.

It was explained that it takes about one year to get a new truck after it is ordered.

Deputy Chief Zotti also explained that a Truck Committee has been formed to provide guidance on maintenance, bidding and other vehicle related issues.

Questions were asked about the maintenance costs of the vehicles and wanted more detailed information about the maintenance - is it routine maintenance or a major repair that could increase the life expectancy of the vehicle. Committee members said they needed this information in order to make knowledgeable decisions regarding the replacement of fire apparatus. Committee members suggested submitting information similar to the information submitted by the Municipal Electric Company.

The remainder of the requests were reviewed. The repairs to the Public Safety Building

are almost complete. The repairs will keep the building in a useable condition for about 10 years.

Other Business ; There was a brief discussion about the State of NH turning over Middleton Road to the Town of Wolfeboro since the State does not maintain Middleton Road. This causes a hardship to all of the homeowners who use this road on a daily basis.

The Committee scheduled the next committee meeting at 8:00AM on Tuesday, August 7, 2012 in the Town Hall meeting room. The following meetings have been scheduled at 8:00AM on Monday, August 13, 2012 and Tuesday, August 21, 2012.

Meeting adjourned at 9:05AM.

Submitted by  
Kathy Barnard  
July 30, 2012